



Governing Body's Annual Report to Parents - Autumn 2025

TownhillCommunitySchool
"Putting Children First"

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Townhill Community School
Townhill Road, Townhill, Swansea, SA1 6PT

Chair of Governors: Mrs Janet Chaplin

Headteacher: Mr Peter Owen

Deputy Headteacher: Mrs Leah Gadd

(01792) 516370

townhill.communityschool@swansea-edunet.gov.uk

www.townhillcommunityschool.co.uk

Autumn 2025

Dear Parents/Guardians

Summary Annual Governors Report to Parents 2024/25

Please read the Annual Governors Report to Parents. This contains the statutory information we are asked to provide to all parents about the school over the past year.

Should you wish to discuss any aspect of this report or receive any other information about the school please do not hesitate to contact me, or alternatively you can call into the school office.

Yours sincerely,

Peter Owen



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Hello everyone - parents and grandparents, carers and friends,

Last year I began my remarks telling you of some new parent governors. This year the news is even better. Our recent appeal has resulted in several parents offering themselves to serve in this way. The result is that for the first time in our school's history we will have five parent governors, the total we are allowed. This is such good news for our governors, for staff and you and of course especially our children.

So far as this report is concerned I do appreciate how busy everyone is but I would urge you to try to find time to read it. It reminds us all our head Peter Owen and his staff do to ensure that your children have the very best educational start in life. It also recognises that while academic education is vital, it has to stand alongside our children developing confidence and a variety of interests in the community and the wider world. We are grateful to all our staff who give so much of themselves to make sure they offer this to every pupil.

Attached to this report is our School Development Plan for 2025 / 26. This is one of the ways in which we as Governors monitor and oversee our school. Are you able to see how this will impact on your child? This year my appeal to you is again attendance. Thank you for helping to improve our record last year but we need to do more. I'm sure that like me you could think that 80% out of 100% attendance sounds good. BUT, over their time at Townhill school, 80% means we are denying our children, nearly two years of education. Imagine how much more you could spend if every four weeks you had an extra week's income! If your child attends 100% that really is a huge gift from you to your child.

As always I end with thanks. When you speak to parents of children in other schools, as I am sure you do, you will I am certain appreciate Mr Owen and every member of his staff. It is their care and enthusiasm which offers every child so many unique opportunities to grow and develop. Thanks also to my fellow governors for their support and encouragement as we work together, all following our motto of "putting children first"

Finally, my thanks to each one of you. I know the time children spend in school is minimal compared to the time they spend with you. This is why we depend on you to support us. Tell us if you have any concerns or indeed compliments. Working together we can give all our children the childhood and education they need and deserve.

All good wishes.

Jan Chaplin (Mrs)
Chair of Governors
Governing Body



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Clerk to Governors

Mrs Deena Lenihan (temporarily Mrs Leah Gadd due to LTS)

C/O Townhill Community School, Townhill Road, Townhill, Swansea, SA1 6PT

The Governing Body members are –

Name	Term of office Start date	Term of office End date	Category
Mr Peter Owen (Headteacher)	01/01/2019	NA	Governor
Mrs Janet Chaplin (Chair)	23/05/2015	21/12/2027	Local Authority Governor
Mrs Jo Martin	22/05/2017		Local Authority Governor
ClIr David Hopkins	22/09/2016		Local Authority Governor
ClIr Cyril Anderson	23/02/2017		Local Authority Governor
Mrs Leanne Dower (Vice-chair)	01/09/2020	31/08/2028	Community Governor
Mrs Nikki Neale	01/09/2020		Community Governor
Mrs Leanne Evans	20/11/2020		Community Governor
Vacancy			Community Governor
Mrs Leanne Powell	01/07/2024	31/08/2028	Parent Governor
Miss Shelley Stevens	01/07/2024	31/08/2028	Parent Governor
Miss Janine Arrow-Johnston	25/11/2025		Parent Governor
Miss Amy Ireland	25/11/2025		Parent Governor
Miss Rachel Beer	25/11/2025		Parent Governor
Mrs Kirsty Brodrick	01/09/2022	31/08/2026	Teacher Governor
Mrs Jenifer Jones	01/09/2025	31/08/2026	Teacher Governor
Mrs Tessa Boucher	25/11/2025		Staff Governor
Mrs Deena Lenihan	03/09/2012		Clerk to the Governors

Any parents wishing to be considered as governors should contact the chair of governors, Mrs Janet Chaplin. Mrs Chaplin's contact details are:

- Phone: 01792 207316 / 07810854239
- Email: janetchaplin@hotmail.co.uk

Being a governor is a rewarding way of being involved in the life and work of the school.



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September 2025

Role	Surname	Name
Headteacher	Owen	Peter
Deputy Headteacher	Gadd	Leah
STF Manager – STF	Totty	Ceri
ALNCo	Burrows	Emma
TLR2 – Year 6	Brodrick	Kirsty
TLR2 – Year 2	Evans	Lisa
Teacher UPS – Nursery	Davies	Katie
Teacher UPS – Reception	Guy	Kelly
Teacher UPS – Reception	Rees	Hannah
Teacher UPS – Year 1	Jones	Jeni
Teacher UPS – Year 1	Peach	Ian
Teacher UPS – Year 2	Ayre	Rhian
Teacher UPS – Year 3	Atkins	Laura
Teacher UPS – Year 3	Evans	Hannah
Teacher UPS – Year 3	Williams	Charlotte
Teacher UPS – Year 4	Oram	Louise
Teacher UPS – Year 4	Webb	Emma
Teacher UPS – Year 4	Stones	Sian
Teacher UPS – Year 5	Bond	Emma
Teacher UPS – Year 5	Jones	Ella
Teacher UPS – Year 6	Griffith	Gemma
Teacher – (Main Scale) - STF	Andrews	Gareth
Teacher (Main Scale) – Brynbach	Colman	Rebecca
Teaching Assistant (Thrive)/Year 2	Clare	Kenealy
HLTA (Thrive)/STF	Tessa	Bousher
HLTA – STF	Melanie	Rayworth
Teaching Assistant (ALN)/Year 6	Peta	Gulley
Teaching Assistant (ALN)/Year 1	Susan	Jones
Teaching Assistant (ALN)/Year 3	Amanda	Parton
Teaching Assistant (STF)	Donna	Cameron
Teaching Assistant (STF)	Jessica	Dennis
Teaching Assistant (STF)	Jodi	Dennis
Teaching Assistant (STF)	Lisa	Howard
Teaching Assistant (STF)	Paul	Griffiths
Teaching Assistant (STF)	Katie	Ward
Teaching Assistant (STF)	Caitlin	Mason
HLTA – Nursery	Kaitlin	Dennis
Teaching Assistant – Nursery	Shanice	Clark
Teaching Assistant – Nursery	Cerys	Penny



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Role	Surname	Name
Teaching Assistant – Nursery	Nianh	Thomas
Teaching Assistant – Nursery	Amy	Gutteridge
Teaching Assistant – Nursery	Becky	Griffiths
Teaching Assistant – Reception	Lynsey	Hall
Teaching Assistant – Reception	Ellie	Davies
Teaching Assistant – Reception	Clare	Roberts
Teaching Assistant – Reception	Christiane	Freitas
Teaching Assistant – Reception	Tracy	Brown
Teaching Assistant – Year 1	Leah	Simons
Teaching Assistant – Year 1	Claire	Smith
Teaching Assistant – Year 1	Catherine	Lewis
Teaching Assistant – Year 2	Briony	Jones
Teaching Assistant – Year 2	Natalie	Gallagher
Teaching Assistant – The Bridge	Gina	Owens
Teaching Assistant – Year 3	Julie	Joslin
Teaching Assistant – Year 3	Ewelina	Niciejewska
Teaching Assistant – Year 4	Natalie	Osmond
Teaching Assistant – Year 4	Ryan	Jones
Teaching Assistant – Year 5	Catherine	Rees-Lowe
Teaching Assistant – Year 5	Claire	Shumack
Teaching Assistant – Year 5	Natalie	Osmond
Teaching Assistant – Year 6	Millie	Lewis
Teaching Assistant – Year 6	Rohima	Miah
Teaching Assistant – Brynbach	Kowshe	Kugathan
HLTA – Brynbach	Georgina	Williams
Office Manager	Deena	Lenihan
Administration & Organisation Assistant	Lorna	Saunders
Family Liaison Officer	Anna	Ruscitto
Caretaker	Richard	Morse

Pupils

503 pupils aged 3-11 including 59 who attend the nursery class part-time.

Attendance Information

The table below shows our figures for attendance over the last 4 years.

2022/23	2023/24	2024/25	2025/26
86.6%	88.6%	89.5%	90.3%



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A pupil with attendance of 80% is actually missing the equivalent of 1 year in every 5. This means that by the time they sit their GCSEs they are at least 2.5 years behind. This would be like asking a child in the middle of year 9 to sit their GCSEs! It is more important than ever before, for the wellbeing of all of our children that whenever we can, we ensure they are in school and developing mentally, physically and socially and emotionally.

Our attendance must improve this year. We are amongst the lowest performing schools in Swansea for pupils attending school. This is so sad, as the school's provision for learning is amongst the best! Please make it the highest priority you can to get your children into school. In addition to pupils academic standards falling through low attendance, it has a detrimental effects on their social and emotional development. School is a place for interaction with peers, fostering social skills, teamwork, and an environment that provides emotional wellbeing support. Regular attendance allows children to form friendships, engage in extracurricular activities, and develop a sense of belonging within their school community.

However, frequent absences isolate children from these important interactions, too often leading to feelings of loneliness, detachment, and low self-esteem. Sadly, children may struggle to build supportive relationships with peers and miss out on the emotional support that school environments can provide. As a result, children who are frequently absent can experience difficulties in their social development, impacting their overall well-being.

Extra-Curricular Activities

All pupils are encouraged to participate in extra-curricular activities both inside and outside of school. This year the following clubs are running for the children:

After school club	Staff	Day	Time	Age range	Max number	Location	Collection Point
Drawing	L Atkins H Evans	Tuesday	15:20 – 16:15	Y2 – Y3	15	Y3 classroom	STF door (top yard)
Gardening	L Oram E Bond	Tuesday	15:20 – 16:15	Y5 – Y6	15	Garden	Y5 door (top yard)
Netball	G Griffith B Coleman	Tuesday	15:20 – 16:15	Y5 – Y6	20	Junior hall	STF door (top yard)
Art	K Davies I Peach	Tuesday	15:20 – 16:15	Y1 – Y2	15	Y1 / Infant hall	Y1 (bottom yard)
Choir	J Jones E Webb	Tuesday (lunch time)	15:20 – 16:15	Y3 – Y6	30	Junior hall	N/A
Baking	K Guy H Rees	Tuesday	15:20 – 16:15	Y2 – Y3	8	Nursery kitchen	Reception door (bottom yard)
Fitness	R Ayre L Evans	Wednesday	15:20 – 16:15	Y1 – Y2	15	Infant hall / yard	Y2 door (Townhill Road)



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Football	R Jones	Wednesday	15:20 – 16:15	Y5 – Y6	20	Y5/6 yard / Junior gym	STF door (top yard)
Baking	C Totty T Bousher	Wednesday	15:20 – 16:15	Y4 – Y5	8	Thrive room	STF door (top yard)
Rugby	G Andrew	Thursday	15:20 – 16:15	Y5 – Y6	10	Y5/6 yard / Junior gym	STF door (top yard)
ICT	K Brodrick S Stones	Thursday	15:20 – 16:15	Y5 – Y6	20	Y6 classroom	Y6 door (bottom yard)

All teachers run an activity, acting as good role models for the pupils. We are very grateful to the teachers for giving up their time.

We are confident that we are among the very best schools in Swansea, if not the best, in the offer we give for extra-curricular opportunities.

We have residentials booked for our year 5 pupils at Borfa Activity Centre on the Gower, in summer 2025.

Financial Statement 2024/2025

	Delegated Expenditure £	Non-Delegated Expenditure £	Total Net Expenditure £
Teachers Salaries	1,443,298	2,833	1,446,131
Salaries	998,598	127,595	1,126,193
Other Employee Costs	1,551	-271	1,280
Premises	13,737	0	13,737
Transport	191	79,595	79,786
Supplies & Services	694,592	305	694,897
Recharges	0	119,403	119,403
Gross Expenditure	3,151,967	329,460	3,481,427
Grant Income	-735,327	0	-735,327
Other Income	-266,456	0	-266,456
Gross Income	-1,001,783	0	-1,001,783
Net Expenditure	2,150,184	329,460	2,479,644



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RESERVES:	£
FINAL FORMULA ALLOCATION:	2,199,126
TOTAL NET EXPENDITURE:	2,150,184
TRANSFER TO / (FROM) RESERVES:	48,942
OPENING BALANCE ON RESERVES 01/04/24	275,250
CLOSING BALANCE ON RESERVES: 31/03/25	324,192

Community

Family Learning – takes place every Tuesday in the Foundation Phase hall. Parents come in and work alongside their children developing their relationships through shared tasks. The learning is normally based on a story, from which suitable elements of Literacy and Numeracy are drawn to strengthen the child's (or adult's) knowledge and understanding of basic skills.

Reading volunteers – pupils in year two are benefitting from volunteers who come in each week and listen to them read. The pupils are grateful for not only the reading but the pastoral aspect of talking to someone and being given some kind attention. We would be so thankful for any more volunteers to listen to readers.

Phoenix Centre – The children particularly enjoy going up the café to buy breakfast. These life skills are important for our children to develop and we're grateful to the Phoenix for always being willing to work with us to benefit the children. In addition, each class makes half termly visits to the Phoenix library to swap and order new books.

World of Work – We have been fortunate to have many organisations come in for a World of Work day, to help the children develop a vision for their future. Many of our children have low aspirations which tragically impacts on their willingness to work hard and see a bright future for themselves. We hope that a world of work day will help them reflect on the sorts of careers they may want and what they need to do to get there.

Hygiene bank – Residents can access school's hygiene bank for an emergency parcel. Informed Phoenix centre/ Mountain View Children's Centre staff and given contact details if they identify any families in need of a parcel. Tenancy Support workers attached to the Townhill area have also been informed. Hygiene Bank information will also be on the new well-being newsletter.

Targeted support - for Year 5 pupils - Faith in Families (FIF) Brighter futures Self-esteem programme (6 week programme).

School Nurse – Sessions organised for Reception/year one – 'our bodies' and for Year 6 on Period Poverty



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RWI sessions – our Literacy lead is putting on sessions to support parents in how we teach basic reading. We follow a programme called Read Write Inc. The programme is extremely well researched and offers a systematic means in which we ensure all children, working at their own level, are able to identify letters, blend them and begin the process of reading words and texts. These sessions will focus on engaging you as parents and helping you help your child.

School Development Plan

Here is the summary of the current School Development Plan priorities for 2024/25:

Code	Townhill Community School SDP Headline Priorities 2025-26
	1. Vision and Leadership
1.1	Develop the strategic role of senior and middle leaders across the school
1.2	Improve our links to the Community, including parents / carers and the wider community of TCS
1.3	Develop the school's premises to improve the environment, particularly outdoors, for all pupils
	2. Curriculum, Learning and Teaching
2.1	Embed assessment practices across the school
2.2	Create a whole-school view of what assessment in TCS looks like via TCS Assessment Toolkit and Assessment Policy
2.3	Map out progression and assessment in TCS MTPs
2.4	To develop and strengthen the teaching and provision for problem solving and reasoning
2.5	To further enhance the impact of WN? statements in writing
2.6	To raise standards in reading and phonics for all learners by ensuring high-quality, consistent instruction, regular assessment, and targeted intervention
2.7	To heighten the profile and improve pupils' confidence in using Welsh
	3. Wellbeing, Equity and Inclusion
3.1	Continue to strengthen the whole school approach to pupils' mental health
3.2	Ensure the strategic development of classroom-based interventions, through a more targeted and focused approach
3.3	Improve the outside yard areas to support ULP/IDP outcomes, during lunchtime play
3.4	Raise overall school attendance
3.5	To promote and embed internet safety strategies for pupils, parents and staff

Below is the review of the SDP from last year (2023/24):

Code	Townhill Community School SDP Headline Priorities 2024-25	SLT Overall Summary RAYG					
		Au1	Au2	Sp1	Sp2	Su1	Su2
	1. Vision and Leadership						
1.1	Develop the leadership potential of others						



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1.2	Develop our school ethos, environment and provision to support learners to be physically active and healthy	Orange	Orange	Yellow	Yellow	Green	Green
1.3	Continue to use our vision of being a 'Community Focussed School' to underpin a shared sense of purpose across all aspects of our work	Orange	Yellow	Yellow	Yellow	Green	Green
1.4	Strengthen assessment to support learning and teaching	Red	Orange	Yellow	Yellow	Green	Green
2. Curriculum, Learning and Teaching							
2.1	Improve reading and Phonic standards of all learners	Red	Red	Orange	Yellow	Yellow	Green
2.2	Embed the school's grammar progression ladder to improve writing.	Red	Red	Yellow	Yellow	Yellow	Green
2.3	Engage parents and carers in their children's learning in school and at home	Red	Red	Red	Yellow	Yellow	Yellow
2.4	Teach explicit vocabulary sessions to improve reading and writing	Red	Red	Orange	Yellow	Yellow	Yellow
2.5	Work collaboratively with cluster Maths and Numeracy leads in developing a shared understanding of progression	Red	Orange	Yellow	Yellow	Green	Green
2.6	Strengthen and develop provision for numeracy across the curriculum	Red	Orange	Yellow	Green	Green	Green
2.7	Monitor and assess digital competency across the curriculum	Red	Orange	Yellow	Yellow	Green	Green
2.8	Promote internet safety strategies for pupils and parents	Red	Orange	Orange	Yellow	Green	Green
2.9	The agreed pedagogy of the 'Townhill Way' to continue to be developed across the school	Red	Orange	Yellow	Yellow	Yellow	Green
2.10	Quality assure our medium-term planning to ensure there is appropriate coverage and clear progression	Red	Orange	Orange	Yellow	Yellow	Yellow
3. Wellbeing, Equity and Inclusion							
3.1	Ensure universal learning provision is delivered consistently through a targeted and more focused approach	Yellow	Yellow	Yellow	Yellow	Green	Green
3.2	Improve ALN tracking and record keeping	Orange	Orange	Orange	Yellow	Yellow	Green
3.3	Continue to raise overall school attendance	Red	Orange	Yellow	Yellow	Yellow	Yellow
3.4	Strengthen the contribution pupils make to safeguarding processes and systems	Red	Orange	Orange	Yellow	Yellow	Green

Action taken by school / GB

Resolutions

There were no resolutions submitted to the Headteacher for discussion for 2024/2025

School Prospectus

The school prospectus has been reviewed and updated for the academic year 2025/2026 and meets guidance issued by National Assembly for Wales Circular 14/01. A copy of the prospectus is on the school website: www.townhillcommunityschool.com. It is also available on request for any parent or visitor to the school.



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Curriculum

The school curriculum is extremely exciting and dynamic. Learning is authentic and linked to real life situations wherever possible. Pupils are encouraged to be independent and yet work well in teams and alongside others. Pupils are given opportunity to lead their own learning and make choices in their learning. Pupils are given a wide variety of experiences within the school setting, the local area and beyond on Gower and across South Wales. We want our pupils to love coming to school and develop strong basic skills in speaking, reading, writing and numeracy, as well as a real love of learning and knowledge and understanding of the world.

Trips

Teachers have put a real effort into organising a range of school trips to boost children's wellbeing and give them some extra experiences. A great deal of work goes into the planning and risk assessments.

We try to ensure that each child, during their time in the school, has a range of off-site learning experiences. Sometimes they may be local, sometimes further afield. We always try to ensure we get value for money from anywhere we visit and it must be justified in improving a child's learning. Trips may range from walking to the Phoenix centre to buy breakfast as a life experience, to visiting a beach or Castle on Gower, to going to Cardiff to visit a Science centre, to going on an outdoor residential centre for up to a week.

We recognise that there is often a cost involved so we plan to ensure that on any given year we are not asking parents for too much in contributions. We nearly always subsidise trips with our Pupil Deprivation Grant. However, we want to do all we can to 'poverty proof' our school by making all we do accessible and supportive for all families. Please approach us if you feel we can do more.

We have worked alongside parents to agree a budget for each class for trips. This means that no parent will be asked for more than £10 / term for each child. The only exception being residential trips.

Language Category

English is the language used to deliver the vast majority of the curriculum.

Welsh Provision

The school encourages the use of everyday incidental Welsh and uses a Welsh drillio session daily. Welsh is taught as a subject throughout the school and its use is celebrated.

Additional Learning Needs

The school has a policy for Additional Learning Needs, a copy of which is available upon request from the Headteacher or the ALNCo (Additional Learning Needs Co-ordinator). Pupils identified as having additional learning needs are referred to the ALNCo for assessment. Individual Development Plans are prepared and parents/carers are consulted. Records are maintained and reviewed regularly with parents. Where appropriate, assistance is sought from outside agencies. A large number of external agencies support us at Townhill Community School including Speech Therapy, Team Around the Family and the Education Psychology Service.



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Pupils with Disabilities

Townhill Community School is committed to equal opportunities and inclusion. As the building is refurbished, adaptations are made (where possible) to incorporate changes, which will be suitable for disabled persons. The Governing Body has considered the implications of the Disability Discrimination Act and, after liaising with the Local Authority, will respond as appropriate as individual circumstances dictate. The school has a Strategic Equality Plan, which is updated regularly.

Toilet Facilities

KS2 pupils have girls' and boys' toilets situated centrally in the junior area of the building. There are appropriately sized toilets for Foundation Phase situated next to the Nursery and Reception entrance and also the Year 1 and 2 entrance. All toilets are cleaned daily.

Food and Fitness

The school's food and fitness policy describes how pupils are encouraged to make the correct choices for healthy living. The school follows the Welsh Government's 'Appetite for Life' and the City and County of Swansea Catering Services abides by the Government's guidelines for the provision of the mid-day meal. Only healthy snacks are permitted during morning break and for those children who do not have school meals, we ask parents to give their child a healthy packed lunch. Each pupil has a water bottle. Pupils have access to their bottles throughout the school day.

School Term Dates

School Term & Holiday Dates 2025 / 2026

Term	Term begins		Mid-term holiday begins	Mid-term holiday ends		Terms ends	Total days
Autumn 2025	Monday 1 September	Friday 24 October	Monday 27 October	Friday 31 October	Monday 3 November	Friday 19 December	75
Spring 2026	Monday 5 January 2	Friday 13 February	Monday 16 February	Friday 20 February	Monday 23 February	Friday 27 March	55
Summer 2026	Monday 13 April	Friday 22 May	Monday 25 May	Friday 29 May	Monday 1 June	Friday 20 July	65
Total							195



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School Term & Holiday Dates 2026 / 2027

Term	Term begins		Mid-term holiday begins	Mid-term holiday ends		Terms ends	Total days
Autumn 2026	Tuesday 1 September	Friday 23 October	Monday 26 October	Friday 30 October	Monday 2 November	Friday 18 December	75
Spring 2027	Monday 4 January	Friday 5 February	Monday 8 February	Friday 12 February	Monday 15 February	Friday 19 March	55
Summer 2027	Monday 5 April	Friday 28 May	Monday 31 May	Friday 04 May	Monday 7 June	Tuesday 20 July	65
Total							195

INSET Days

Monday 1st September 2025

Monday 3rd November 2025

Thursday 30th April 2026

Friday 1st May 2026

Friday 22nd May 2026

Monday 20th July 2026

Tuesday 2nd September 2026

Bank holidays

Friday 3rd April 2026 – Good Friday

Monday 6th April 2026 – Easter Monday

Monday 4th May 2026 – May Day

Monday 25th May 2026 – Spring Bank Holiday